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Everything you need to legally safeguard your mental health practice Fully revised, The Portable Lawyer for Mental Health Professionals, Third Edition identifies, explores, and presents solutions to both the simple and complex legal questions that mental health practices must deal with daily. Written by Thomas Hartsell Jr. and Barton Bernstein—attorneys and therapists specializing in legal issues concerning mental health—this essential guide arms professionals with the expert knowledge needed to avoid a legal violation, or to know how to handle a situation if a complaint is filed. With downloadable sample forms and contracts—including the new Informed Consent for Psychological Testing and Professional Limited Liability Member Agreement forms—this complete resource features step-by-step guidance, helpful case studies, and "legal light bulbs" to alert clinicians to warning signs and help them steer clear of legally questionable situations. New to the Third Edition: Coverage of how to conduct business in a digital world, including how to handle confidentiality issues surrounding electronic health records and cloud computing, distance therapy, and maintaining a professional client-therapist relationship in a Facebook world Vital information on a variety of associations' ethics guidelines A look at the Health Information Technology for Economic and Clinical Health (HITECH) Act Considerations for using or not using evidence-based treatments New information on working with minors and dealing with homicidal clients Convenient and comprehensive, The Portable Lawyer for Mental Health Professionals, Third Edition is the quick-reference resource that mental health professionals, graduate

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Covers all the core topics you'd learn in business school, including finance, accounting, marketing, economics, ethics, operations management, management and leadership, and strategy. Every chapter is totally updated and seven new chapters have been added on vital business topics Includes case studies and interactive web-based examples Whether you own your own small business or work in a major corporate office, The Portable MBA gives you the comprehensive information and rich understanding of the business world that you need. Imagine you are up at three o'clock in the morning with a sick child. Wouldn't it be nice to have expert advice readily at hand to help get you through the night? Encyclopedic in scope, The Portable Pediatrician features timely and practical information on every childhood illness and emergency, including when to call the doctor, what reassuring signs can help you know your child is okay, how to treat your child at home, and much more -- all in a convenient A-to-Z format. Among the scores of topics covered: teething; sprains and broken bones; nosebleeds; measles; ear infections; choking; rashes; colic; headaches; eating disorders; fever; hip pain; warts; allergies; obesity; seizures; Asperger's Syndrome; bronchitis; masturbation; sunburns; pneumonia; speech delay; lice; vomiting; asthma; heart defects; blisters; sleep problems; and more. The Searses' guide parents and caregivers from a child's infancy through the teen years, teaching them what to expect at regular checkups as well as how to boost a child's well-being, devise a family health plan, work effectively with their pediatrician, and more. Distinguished by the Searses' trademark comprehensiveness, reliability, and accessible, comforting one, this book is a must-have for all families who want to keep their children healthy and happy. Look for The Portable Pediatrician app! Available for download from iTunes, it offers a complete browsable A-Z list of pediatric concerns, illnesses, and emergencies; a searchable database, growth charts; a portable medicine cabinet; helpful advice about pediatric checkups; and more. Explains usage of the Kindle Touch including reading on the device, finding content, saving documents, and troubleshooting. Two e-books, Mac OS X Lion Portable Genius and MacBook Pro Portable Genius, Third Edition, bundled in one package Books in the Portable Genius series provide readers with the most accessible, useful information possible, including plenty of tips and techniques for the most-used features in a product or software. 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This quick guide gets you up and running right away New and experienced Windows users alike will need help navigating the features that set Windows 8 apart from previous versions. Let this quick-and-easy guide show you around the Start screen, introduce you to the Charms bar, and help you set up your Microsoft account. Then you can install apps, add social accounts, browse the web, and more. It's different — learn to use the Start screen, launch programs, customize Windows 8, and find the old desktop Work with the apps — install and update apps, locate missing ones, and identify which apps are presently running Get social — add your social networking and e-mail accounts for quick access Stay safe — create user accounts and keep your personal files private Make it your own — customize Windows 8 with your own photos Open the book and find:

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Providing an ideal balance of theory and practice, *Low Vision: Principles and Management* covers all aspects of providing effective eye care to individuals with visual impairment. This concise yet comprehensive resource covers everything from theoretical background to current rehabilitative aids and low vision treatment strategies—all while adopting a practical approach to vision care. It brings practising eye care professionals and students fully up to date with current optical and electronic devices and how they are used in everyday practice, as well as evidence-based vision rehabilitation guidelines. Features comprehensive guidance on visual rehabilitation for acuity loss and visual field loss. Describes a wealth of practical advice and real-world case scenarios to help guide your day-to-day patient interactions as well as your most challenging situations. Covers hot topics, including the link between mental health and low vision, assistive technologies, measures of quality of life and other outcome measures, WHO classifications of visual impairment, and best practices for auditing and commissioning vision services. Contains over 200 diagrams, illustrations, and patient photos to aid in visual understanding. Explains how eye care professionals can work within a multi-disciplinary team to provide complete care. Learn to calculate dosages accurately and administer drugs safely! Gray Morris's *Calculate with Confidence, Second Canadian Edition* uses a clear, step-by-step approach to make drug dosage calculations easy. More than 2,000 practice questions help you review basic math and then master the three standard methods of dosage calculation: ratio and proportion, formula, and dimensional analysis. With the increasing responsibility of the nurse in mind, emphasis is placed on critical thinking and clinical reasoning in preventing medication errors. Reflecting current practice in Canadian health care, this book also provides excellent preparation for Canadian licensure exams! SI measurement units and generic/Canadian drug names are included throughout the text. Practice problems and real-world examples help students master correct dosage calculations and safe medication administration, with rationales included in practice problem answers to enhance the understanding of principles. Tips for Clinical Practice boxes summarize information critical to math calculation and patient safety. Safety Alert! boxes highlight common medication errors and identify actions that must be taken to avoid calculation errors. Chapter Review problems test student knowledge of all major topics presented in the chapter. Pre-Test review includes practice problems to help students assess their basic math skills and identify their strengths and weaknesses, covering fractions, decimals, percentages, and ratio and proportion. Post-Test in Unit One allows students to assess and evaluate their understanding after completing the chapters on basic math. Comprehensive Post-Test at the end of the book covers dosage calculations and conversions, using real-life drug labels and situations. NCLEX® exam-style questions on Evolve help students prepare for the type of questions seen on the NCLEX-RN® Examination. NEW! Next Generation NCLEX-RN® exam-style case studies on the Evolve website provide drug calculation practice for the Next Generation NCLEX Examination. NEW! Increased number of Clinical Reasoning exercises builds students' critical thinking skills, with a focus on preventing medication errors. NEW! Thoroughly updated content includes the latest Health Canada-approved medications, current drug labels, the latest research, Canadian statistics, commonly used abbreviations, and recommended practices related to medication errors and their prevention. NEW! A-Z medication index references the page numbers where drug labels can be found. NEW! Tips for Clinical Practice from the text are now available on Evolve in printable, easy-reference format. We live in a toxic world. Environmental pollution and disease-causing germs assault us continually day after day. Our food is nutrient deficient and our water supply

dangerously contaminated. People today are exposed to chemicals in far greater concentrations than were previous generations. Thousands of tons of man-made chemicals and industrial pollutants are poured into our environment and our food supply daily. With such a massive attack on our health we should all be sick from toxic overload. And we are! In no other time in the history of the world has degenerative disease been as prominent as it is today. Diseases that were rare or unheard of a century ago are now raging upon us like a plague. Millions are dying from diseases that were virtually unknown in the past. Experts tell us that by the time we reach middle age, each one of us will have already been affected by either cancer, cardiovascular disease, or some other serious degenerative condition. Conventional medicine has no sure cure. Drugs, surgery, and radiation treatments can be as dangerous and debilitating as the diseases they attempt to cure. Nature, however, has provided us with the solution. Our bodies are amazingly resilient. If the disease-causing toxins are removed, the body will heal itself. This book outlines the steps you need to take to thoroughly detoxify and cleanse your body from these disease-causing agents. You will also learn how to reduce your toxic exposure and how to strengthen your immune system. Through detoxification you will free yourself from the chains of pain, reverse degenerative conditions, gain more energy, feel and look younger, improve your memory, and be happier. Virtually all the diseases of modern society, including many infectious illnesses, can be avoided or even cured by sensible systematic detoxification. Although we live in a toxic world we can take control of our health. This book will show you how. "The Detox Book is highly recommended for health reference collections." ?The Midwest Book Review "A comprehensive handbook of detoxification therapies... Chapters give extensive background information on each subject, reports of research, and precise, detailed instructions for self-administration...An encyclopedic look at how we can care for and cleanse our amazingly resilient bodies." ?Booklist American Library Association "The Detox Book is an excellent primer on cleansing the body. It provides everything you need to know about detoxification, why you must detoxify, and how to get the best results. I highly recommend this down-to-earth and approachable book as the first step along your journey to health." ?Michelle Cook, Health 'N Vitality In his most popular and influential work, Swedenborg describes his journeys through the afterlife—the soul's experience of dying and then being resurrected in heaven, how each of us finds a community there in which to live, and how we can ultimately become angels. Heaven and Hell is a powerful affirmation that we are all born for heaven, regardless of background or religion, and that the choices we make in this world shape our destiny in the next. The most comprehensive and authoritative review of B-School fundamentals—from top accounting and finance professors For years, the Portable MBA series has tracked the core curricula of leading business schools to teach you the fundamentals you need to know about business—without the extreme costs of earning an MBA degree. The Portable MBA in Finance and Accounting covers all the core methods and techniques you would learn in business school, using real-life examples to deliver clear, practical guidance on finance and accounting. The new edition also includes free downloadable spreadsheets and web resources. If you're in charge of making decisions at your own or someone else's business, you need the best information and insight on modern finance and accounting practice. This reliable, information-packed resource shows you how to understand the numbers, plan and forecast for the future, and make key strategic decisions. Plus, this new edition covers the effects of Sarbanes-Oxley, applying ethical accounting standards, and offers career advice. • Completely updated with new examples, new topics, and full coverage of topical issues in finance and accounting—fifty percent new material • The most comprehensive and authoritative book in its category • Teaches you virtually everything you'd learn about finance and accounting in today's best business schools Whether you're thinking of starting your own business or you already have and just need to brush up on finance and accounting basics, this is the only guide you need. Help your dog enjoy a happy, healthier life You do everything you can to maintain your optimum health. Doesn't your best friend deserve the same? Your dog is a member of the family and needs the same attention as you do to stay healthy, be happy, and live longer. Healthcare & Nutrition For Dummies makes it easier to ensure that your canine is living a healthy lifestyle. A healthy dog from head to tail — recognize the signs of a healthy dog and learn how to examine your dog's coat, skin, ears, toes, and teeth "Paws" to learn about nutrition — discover the power of protein, the facts about fat, and the roles that carbohydrates, fiber, vitamins, and minerals play in your pooch's overall health Feed me, Seymour — select the best food for Fido, serve the proper

portions, set a feeding schedule, and address special dietary needs Reap the rewards of exercise — enjoy fun and creative activities with your pooch to maintain or lose weight and keep joints healthy Open the book and find: What to feed dogs who have diseases or allergies The benefits of nutritional supplements How to handle common orthopedic problems Ways to identify dental problems and how to care for your canine's canines The signs of an aging dog How to address vision and hearing issues, incontinence, cognitive impairment, and more When to schedule a visit with the vet This is the 26th Edition of Debbies Book®. Now, after the release of our Android version of our iPhone App in January 2014, it's time to release our 26th print edition. You now have 3 ways to experience Debbies Book®! • A physical book for users who want to hold it in their hands • A printable book for users who want to print certain pages • A tablet-friendly eBook for users who love their iPads and eReaders The book is organized by categories in alphabetical order. Listings for Prop Houses and Costume Rental Houses are shortened to one or two lines to save space. Their full contact information is located within the Prop House and Costume Rental Houses categories only. Eliminate pet stains and odors from your home! Get proven advice on how to take care of even the toughest pet stains and odors. From carpets to hardwood floors, crates to cars, this handy guide gives you practical solutions for all types of pet cleanup chores. Find out: How to choose the best pet-safe household cleaners The smartest way to tackle the odor, stain, and germ issues caused by pet accidents How to refresh and restore carpeted and hard-surface floors Quick cleaning techniques for a crystal-clear, algae-free fish tank The best pet bathing techniques Tips on cleaning a bird cage and maintaining a cat's litter box Get the most from Apple's ultracool new MacBook Air Apple's newest MacBook Air is smaller, lighter, and more powerful than ever. And this convenient little book is loaded with tips and techniques for everything from getting started with your MacBook Air to maximizing power and battery life. Learn innovative ways to accomplish a task more efficiently, master the new features of the MacBook Air, and take advantage of all the remote features and accessories. Fun, hip, and portable, this guide has what every Mac fan needs to know about the MacBook Air. The new MacBook Air features flash storage, longer battery life, a full-sized keyboard with multitouch trackpad, WiFi and Bluetooth connectivity, and extreme portability This convenient, portable guide explains popular new features and how to make the most of them Covers all the key skills, tools, and shortcuts to make you a more efficient MacBook user Includes plenty of hip tips for configuring the multitouch trackpad, maximizing power, streamlining common tasks, and more As cool as the MacBook Air itself, this book has what you need to maximize your portable computer. This handy guide helps you make the most of your Kobo e-reader Kobo e-readers put the world's largest bookstore right in your hands, and this convenient little book shows you how to take full advantage of everything your Kobo has to offer. 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New introductions to each section focus the remit of the book and make it a complete and comprehensive guide to the topic. Never HIGHLIGHT a Book Again Virtually all testable terms, concepts, persons, places, and events are included. Cram101 Textbook Outlines gives all of the outlines, highlights, notes for your textbook with optional online practice tests. Only Cram101 Outlines are Textbook Specific. Cram101 is NOT the Textbook. Accompanys: 9780521673761 Never HIGHLIGHT a Book Again! Virtually all of the testable terms, concepts, persons, places, and events from the textbook are included. Cram101 Just the FACTS101 studyguides give all of the outlines, highlights, notes, and quizzes for your textbook with optional online comprehensive practice tests. Only Cram101 is Textbook Specific. Accompanys: 9780136060673 . Art History Portable Edition by Marilyn Stokstad offers exactly the same content as Art History, Third Edition but in smaller individual booklets for maximum student portability.

The combined six segment set consists of four booklets that correspond to major periods in Western art and two that cover global art. Each book is available individually, making them ideal for courses focused on individual periods. Book 3: Art History: A View of the World-Part I can be used for such courses as: *Islamic Art*Art of South and Southeast Asia before 1200*Chinese and Korean Art before 1279*Japanese Art before 1392*Art of the Americas before 1300*Art of Ancient Africa Book 1: Art History: Ancient Art Book 2: Art History: Medieval Art Book 3: Art History: A View of the World, Part One: Asian, African, and Islamic Art and Art of the Americas Book 4: Art History: Fourteenth to Seventeenth Century Art Book 5: Art History: A View of the World, Part Two: Asian, African, and Oceanic Art and Art of the Americas Book 6: Art History: Eighteenth to Twenty-First Century The works of Friedrich Nietzsche have fascinated readers around the world ever since the publication of his first book more than a hundred years ago. As Walter Kaufmann, one of the world's leading authorities on Nietzsche, notes in his introduction, "Few writers in any age were so full of ideas," and few writers have been so consistently misinterpreted. The Portable Nietzsche includes Kaufmann's definitive translations of the complete and unabridged texts of Nietzsche's four major works: Twilight of the Idols, The Antichrist, Nietzsche Contra Wagner and Thus Spoke Zarathustra. In addition, Kaufmann brings together selections from his other books, notes, and letters, to give a full picture of Nietzsche's development, versatility, and inexhaustibility. "In this volume, one may very conveniently have a rich review of one of the most sensitive, passionate, and misunderstood writers in Western, or any, literature." —Newsweek The Picture of Dorian Gray, Salome and The Importance of Being Earnest are accompanied by Wilde's prison memoirs, poems, and selected correspondence Take a bite out of all your iPhone has to offer As easy and intuitive as the iPhone is, it's more complex than most of us realize—and what's better than learning all the insider tips and tricks with the iPhone Portable Genius, 3rd Edition? Whether you're just starting out with your first iPhone or upgrading to a newer model, this full-color guide will have you tapping, swiping, and typing like an Apple genius in no time. You'll find essential information about iOS, Siri, iCloud, and how to use your phone to manage, organize, and navigate your life. 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